St. Joseph School Board Meeting

May 13, 2026 6:30 P.M. (Classroom)

I. Call to Order and Opening Prayer
Meeting called to order by Ron Simon at 6:30 P.M and begins with an opening prayer.

II. Roll call
Present: Rick Stump, Kellie Antes, Michelle Schafer, Robin Wirth, Erin Kowatch, Ron Simon, and Ericka Piggott
Absent: Aaron Schneider
Guests: Ryan Weber - Principal

III. Approval of Agenda
A motion to approve the agenda is made by Alyssa Frechen and seconded by Michelle Schafer.

IV. Approval of Minutes
A motion to approve the April minutes is made by Rick Stump and seconded by Robin Wirth.

V. Public Comments

A. Mrs. Deb Thelen - NWEA testing has been completed. 6th grade math is now moving on to 7th grade math concepts. Science classes are now moving a unit on space. The board thanks Mrs. Thelen for her dedication to St. Joseph School and the students.

VI. Principal's Report
Mr. Ryan Weber presented the Principal's Report. R. Weber provided a copy of the report to all board members.

A. Enrollment Update: The enrollment process has begun.
B. School Raffle: Currently 13 unsold raffle tickets. During the next meeting the board will discuss any outstanding or unsold tickets.
C. Student Happenings: Grandparents Day, parishioner 100th Birthday celebration, rosary before funerals, and partnering with P-W for Helen Devos Children's Hospital toy drive.
D. Century Club - final numbers reveal a profit of $240,040.38
E. School Website: A school website has been made public and developer is asking for feedback. E. Piggott will create a document to be edited by all board members that will allow them to share their input. Document will then be shared with the parish office.
F. Kremer Scholarship - St. Joseph has received tuition aid for families through the Kremer Scholarship.

VIII. Business Action Items

A. Monthly check in for future board members: A community member was added to the list.

IX. Business New

A. School Board Assessment Survey: The school board has completed the annual diocesan school board survey.
B. Review Status of Proposed 26/27 School Budget: N/A
C. School Board Officer Election Discussion and Board Vacancies - will have 3 board members step off after the June meeting. Board references the matrix to find potential board members. 3 individuals are identified as possibilities and will be contacted before the next board meeting to gauge their interest in joining the school board. All new members cannot be parents of current St. Joseph School students in order to stay in compliance with the parent/non-parent ratio as directed in board policy. Discussion is had regarding potential officer members. Will continue to discuss at the June meeting.
D. Raffle update: Discussed during Principal's report

X. Committee Reports

A. Executive/Directors/Finances/Planning/Policy Committee: R.Simon reviews March financial statements with the board. Waiting for Century Club numbers. No concerns at this time.
B. Marketing Committee: A new outdoor enrollment sign has been delivered. Working to create new publications to be shared with the community that should be printed in June.
C. Development/Building and Grounds/Mission Effectiveness Committee: Pausing filling the vacancies in the building and grounds committee until school board vacancies are filled.
D. Strategic Planning: R. Weber and team have made significant progress on their strategic plan goals.

XI. Suggested Items for Next Month's Meeting

A. School Board vote for officers
B. School Board vacancies
C. St. Joseph School staffing update
D. 26/27 budget
E. Website review document

XII. Next Meeting Date

Wednesday, June 10, 2026 @ 6:30 pm – In Classroom

XIII. Closing Prayer

Ron Simon closes the meeting with a prayer.

XIVI. Adjournment

Motion to adjourn meeting is made by Erin Kowatch and seconded by Rick Stump at 8:00pm.